

Please select required training course(s):

**BRC Global Standards Product Safety  
Management: Risk Assessment**

- 21<sup>st</sup> October, West Midlands

**BRC Global Standards Product Safety  
Management: Validation and Verification**

- 28<sup>th</sup> June, West Midlands  
 23<sup>rd</sup> October, West Midlands

**Advanced Food Labelling Compliance-  
Nutritional Tables, Marketing Claims &  
Marketing Law – 2 Day Course**

- 25<sup>th</sup> – 26<sup>th</sup> June, West Midlands  
 13<sup>th</sup> – 14<sup>th</sup> August, West Midlands  
 19<sup>th</sup> – 20<sup>th</sup> November, West Midlands

**Food Labelling for Small Businesses**

- 25<sup>th</sup> June, West Midlands  
 13<sup>th</sup> August, West Midlands  
 19<sup>th</sup> November, West Midlands

**FoodChain ID Internal Auditor**

- 17<sup>th</sup> September, West Midlands

**BRC Food Safety Issue 8 Lead Auditor**

- 1<sup>st</sup> – 5<sup>th</sup> July, West Midlands

**BRC Storage & Distribution: Understanding  
the Requirements**

- 5<sup>th</sup> – 6<sup>th</sup> August, West Midlands  
 16<sup>th</sup> – 17<sup>th</sup> December, West Midlands

**BRC Agents & Brokers: Understanding the  
Requirements for Sites/Auditors**

- 20<sup>th</sup> September, West Midlands

**BRC Food Safety Version Issue 8: Sites Training**

- 3<sup>rd</sup> – 4<sup>th</sup> June, West Midlands

**BRC Food Safety Issue 7 to 8 Conversion for  
Sites**

- 11<sup>th</sup> July, West Midlands  
 10<sup>th</sup> September, West Midlands  
 18<sup>th</sup> October, West Midlands  
 28<sup>th</sup> November, West Midlands

**Clean Label- Free From, Allergen Claims &  
Marketing Law**

- 26<sup>th</sup> June, West Midlands  
 14<sup>th</sup> August, West Midlands  
 20<sup>th</sup> November, West Midlands

**BRC Global Standards for Food Safety: Issue 8  
Auditor Training**

- 12<sup>th</sup> – 14<sup>th</sup> June, West Midlands  
 7<sup>th</sup> – 9<sup>th</sup> October, West Midlands

**BRC Global Standards Product Safety  
Management: Root Cause Analysis**

- 22<sup>nd</sup> October, West Midlands

**BRC Global Standards Product Safety  
Management: Food Fraud & Vulnerability**

- 5<sup>th</sup> November, West Midlands

**Other (please write)**

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Company name:	
Company address (for all correspondence):	
Company VAT number:	
Booking Contact Name:	Accounts Contact Name:
Job title:	Job title:
Telephone number:	Telephone number: Email address:
Purchase Order Number (if applicable):	
Contact email address:	
Please provide the names, positions and email addresses of all persons attending the course: (also include any special dietary requirements here)	

Payment methods (Price per delegate):

**FoodChain ID Technical Services UK courses:** 1 DAY COURSE £295 +VAT, 2 DAY COURSE £575 +VAT, 3 DAY COURSE £825 + VAT

**BRC Courses:** 1 DAY COURSE: £375 +VAT, 2 DAY COURSE £675, 5 DAY COURSE £1,225

**HACCP COURSES:** HACCP 2: £10 & HACCP 3: £28.50 - Exam Fee

**(Discounts may be available for multiple delegate bookings, please call 0121 308 9130)**

Bank Payment: Sort Code 404328 Account No: 31635484

Credit Card: phone 0121 308 9130 to pay by credit card

Cheque: please make cheques payable to FoodChain ID Technical Services Ltd and post to FoodChain ID Technical Services Ltd, Four Oaks House, Lichfield Road, Sutton Coldfield, West Midlands B74 2TZ (UK)

Electronic BACS payment: HSBC Bank Plc, Sort Code: 40-43-28, Account No: 31635484

Sign:
Date:

Please return your completed booking form to Jessica King by email to [training@foodchainid.uk](mailto:training@foodchainid.uk) or by post to:

FoodChain ID Technical Services Ltd  
Four Oaks House,  
Lichfield Road,  
Sutton Coldfield,  
West Midlands, B74 2TZ

# **Training & Events- Terms & Conditions**

## **Delegate Booking**

Delegate places are subject to availability. FoodChain ID Technical Services Ltd will make all reasonable efforts to ensure that the course and/or event availability and arrangements displayed on the website are correct at the time of purchase.

## **Booking Confirmation**

You will receive an email confirming your booking within two (2) business days of the date the form was submitted. The confirmation email will be sent to the email address provided on the booking form and will advise of the next steps.

If you do not have received the Booking Confirmation within two (2) business days, please contact [training@foodchainid.uk](mailto:training@foodchainid.uk) or call (+44) (0) 121 308 9130. It is recommended that you check your email spam or junk-mail filters before contacting us regarding non-receipt of a booking confirmation.

In the event that FoodChain ID Technical Services Ltd are unable to accommodate the number of delegate spaces required, FoodChain ID Technical Services Ltd will confirm this by email within two (2) business days of the date the booking form was submitted.

## **Making Payment**

FoodChain ID Technical Services will send over your invoice within three (3) business days of the date the booking confirmation email was sent. This email will be sent to the email address provided on your booking form. Please note that our Terms of Business require payment within **30 days** from the date of Invoice.

## **Pre-event Email**

You will receive an email from FoodChain ID Technical Services five (5) working days before the course start date, which will specify:

[Training Course Title](#) | [Date](#) | [Location & Venue](#) | [Start & Expected Finish Time](#) | [Special Requirements/Arrangements for the Day](#)

## **Changes, Cancellations and Refunds**

Cancellations and requests to change a confirmed booking must be in writing and emailed to [training@foodchainid.uk](mailto:training@foodchainid.uk)

## **Requests to Change a Booking**

Changes to the booking will be made at the discretion of FoodChain ID Technical Services Ltd; confirmation of which will be emailed to the address provided at the time of purchase unless otherwise specified. Delegates may transfer their booking to an alternative date or course, subject to availability, providing that the request is made no later than five (5) business days prior to the event taking place and paid any difference in delegate fees. A service and administration fee of £60 + VAT is chargeable for booking changes.

## **Cancellations**

Cancellations made no later than five (5) business days prior to the event taking place may be refunded at the discretion of FoodChain ID Technical Services Ltd, the refunded amount being 50% of the total fee paid at the time of the booking. Cancellations made within five (5) business days of the event taking place are non-refundable.

FoodChain ID Technical Services Ltd reserves the right to make changes to its events and training schedule as necessary and without notice.

In the event of cancellation by FoodChain ID Technical Services Ltd, delegate fees will be reimbursed or credited. FoodChain ID Technical Services Ltd will not be liable for any incidental or consequential loss as a result.

If cancellation is due to events beyond FoodChain ID Technical Services Ltd's control (poor weather conditions, strikes, transport cancellations or ill health), FoodChain ID Technical Services Ltd will make every effort to transfer the booking to an alternative course/date convenient to the delegate(s). Event booking fees and any incurred expenses are non-refundable.